

**Board of Fire Commissioners
LINDENWOLD FIRE DISTRICT No.1
Monthly Board Meeting Minutes**

Meeting Date: May 18, 2020
Meeting Place: Fire Administration Building
Meeting Called To Order: 7:30pm
Members of Board Present: **Chairman** – Clifford Ruth
Vice Chairman – Richard Paul
Treasurer – Wayne Hans
Secretary – Frank Weindel
Commissioner – Tamara DeLuca
District Clerk – Tiffany Beach
Solicitor – David Capozzi

Salute the Flag

Sunshine Law – Comm. Ruth

In accordance with the NJ Sunshine Law this meeting has been properly advertised and is open to the public. The public portion will follow the regular business of the Board. This is a telecommunication meeting due to the Corona Virus.

Roll Call Commissioners – Comm. Ruth

All present.

Minutes of the Previous Meeting – Comm. Ruth

Motion made by Comm. Paul seconded by Comm. Weindel to approve the April 16, 2020 minutes as they are available to the public upon request. Any questions? (Hearing none) All in favor, ayes have it.

Correspondence – Cl. Beach

Cl. Beach: We been receiving the payments for the 2020 Fire Safety Registration invoices. The second set of invoices will go out June 1st. Also, some basic correspondence from our insurance companies in regards to Covid-19.

Treasurer’s Report – Comm. Hans

As of April 20, 2020

| | |
|-------------------------------|--------------|
| TD Bank General Checking | 109,803.31 |
| TD Bank Money Market Account | 1,014,355.78 |
| TD Bank Money Market Capital | 2,561.08 |
| TD Bank Payroll Checking | 16,136.02 |
| TD Bank LEA Dedicated Penalty | 5,576.36 |
| TD Bank LEA Trust Penalty | 16,064.84 |
| Petty Cash | 200.00 |
| Total Current Assets | 1,164,697.39 |

Motion made by Comm. Weindel seconded by Comm. DeLuca to accept the Treasurer’s Report as read. Any questions? (hearing none) Roll call vote, ayes have it.

Payment of Bills – Comm. Hans

Comm. Hans: In front of you, you have a list of 42 bills totaling \$20,451.01
Motion made by Comm. Paul seconded by Comm. Weindel to approve the payment of bills.
Any questions? (hearing none) Roll call vote, ayes have it.

COMMITTEE REPORTS

Administration / Personnel – Comm. Ruth

Comm. Ruth: Starting on June 1st the Board of Fire Commissioners office is going to be open Monday, Wednesday, and Friday from 9am – 2:30pm. We will revisit this at our next meeting on June 15th once the Governor addresses the situation. I ask when anyone from the outside comes in they wear a mask in the office.

Office of Fire Prevention – Comm. Ruth

No report.

Apparatus – Comm. Ruth

Comm. Ruth: Everything is in service. We did have some issues with the new Sqrut we are waiting for KME. I will get with everyone at the June meeting with a plan for the sale of the old Sqrut.

Duty Crew – Comm. Ruth

Comm. Ruth: As of right now, there is no paid duty crew. They are just doing crews that will be added to their stipends at the end of the year.

Budget – Comm. Ruth

No report.

Fire Department Equipment – Comm. Paul

Comm. Paul: I have been working with PK getting new saws and replacing batteries that are dead.

Turn-Out Gear – Comm. Paul

No report.

Recruitment / Membership – Comm. Paul

No report.

Fitness Center – Comm. Paul

Comm. Paul: I set up an account with Jan-Pro to come out & sanitize the gym. They're going to come with a Covid-19 approved sanitizing solution. I'm going to have them come once a month to clean, sanitize & wipe all of the equipment down.

S.O.G.'s – Comm. Paul

No report.

Future Projects- Comm. Paul

No report.

Communications – Comm. DeLucca

Comm. DeLucca: There was some work done on the Expedition as stated in the Chief's report with some wires to repair the command box.

Computers/ Social Media – Comm. DeLucca

No report.

Assist Personnel – Comm. DeLucca

No report.

Building Maintenance / Grounds – Comm. Hans

No report.

Health & Safety – Comm. Hans

Comm. Hans: I did drop off some surgical masks to Tiffany at the office today if anyone needs them.

Fixed Assets – Comm. Hans

No report.

Hydrants / Water – Comm. Hans

No report.

Training Division – Comm. Weindel

No report.

Insurance – Comm. Weindel

No report.

Incentive Program – Comm. Weindel

No report.

Uniforms – Comm. Weindel

Comm. Weindel: I ordered like 100 patches. I have to go pick them up still. I've also been in contact with All Geared Up they are probably going to be doing our uniforms.

Fuel – Comm. Weindel

No report.

Chief's Report – Chief Beeler

Chief Beeler: A copy is attached to the minutes.

President's Report – Comm. Ruth

Not present.

Borough of Lindenwold – Councilman DiDominico

Not present.

Solicitor – D. Capozzi

No report.

Resolutions – Comm. Ruth

N/a

Old Business – Comm. Ruth

Comm. Ruth: Any old business? (hearing none)

New Business – Comm. Ruth

Comm. Ruth: Any new business? (hearing none)

Public Portion – Comm. Ruth

Motion made by Comm. Hans, seconded by Comm. Weindel to open to the public.
All in favor, ayes have it.

Motion made by Comm. Paul, seconded by Comm. DeLucca to close to the public.
All in favor, ayes have it.

Open to Commissioners – Comm. Ruth

Comm. Paul: Get well soon Keith and come back as soon as you can.

Comm. Ruth: Good luck with everything Keith, we are thinking about you. We hope everything works out with your back.

Dep. Chief Polifrone: Thank you. I have some additional information I'll send an email with some time lines. I'm thinking September.

Comm. Weindel: Do whatever you need to do to get back to being healthy.

Comm. Hans: Just everyone stay safe and keep going and also keep your families safe.

Comm. Ruth: **With the Governor** having his meeting on the 5th we will review at our next meeting to set some new guidelines. We are going to attempt the June 15th to be a regular meeting at this station as advertised. Everyone stay safe.

Closed Session – Comm. Ruth

n/a

Adjourn – Comm. Ruth

Motion made by Comm. Hans, seconded by Comm. Weindel to adjourn the meeting at 7:40 pm.
All in favor, ayes have it.

4:24 PM
05/18/20
Accrual Basis

Lindenwold Fire District No.1
Treasurer's Report
As of May 18, 2020

| | <u>May 18, 20</u> |
|-------------------------------------|---------------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| 1000 · CASH | |
| 1010 · TD Bank General Checking | 109,803.31 |
| 1011 · TD Bank Money Market Acco... | 1,014,355.78 |
| 1013 · TD Bank Money Market Capital | 2,561.08 |
| 1020 · TD Bank Payroll Checking | 16,136.02 |
| 1030 · TD Bank LEA Dedicated Pen... | 5,576.36 |
| 1040 · TD Bank LEA Trust Penalty | 16,064.84 |
| 1090 · Petty Cash | 200.00 |
| | <hr/> |
| Total 1000 · CASH | 1,164,697.39 |
| | <hr/> |
| Total Checking/Savings | 1,164,697.39 |
| | <hr/> |
| Total Current Assets | 1,164,697.39 |
| | <hr/> |
| TOTAL ASSETS | 1,164,697.39 |
| | <hr/> <hr/> |
| LIABILITIES & EQUITY | 0.00 |

Modified Fire Inspections

Fire inspections will commence Monday May 18, 2020. Fire Inspections will have some modifications to ensure the safety of the residents and fire inspector. Here is the list:

2020 Business Registration fees are still required to be paid. Late fee penalties will not be added until July 1 2020

The Fire inspector will wear a mask while performing the inspection and maintain social distancing of 6'

The property owner or designee will wear a mask if they request to shadow the fire inspector. And maintain social distancing of 6'

If any business owners/occupants may be sick, that property or unit will not be inspected. It will be the responsibility of the owner to make arrangements to re-schedule.

If the fire inspection reveals violations, the owner should make every effort to correct the violations by the abatement date. Due to the ongoing pandemic, if there unable to comply by the abatement date, they need to contact this office regarding a request for time inspection.

Thank you for your cooperation.